

NATIONAL SECURITY SCREENS

13002 Occoquan Road
Woodbridge, Virginia 22192
703-307-3600

www.Securityscreens.com

E-Mail: Info@SecurityScreens.com

PREPARING YOUR SCREEN ORDER FOR SHIPPING

Thank you for choosing National Security Screens as your screen supplier. We have been supplying Quality alarm screens to security professionals since 1985. National Security Screens guarantees its screens for two years from the invoice date against defects in materials and workmanship when installed by a Licensed alarm installer.

Please follow these simple steps so that we can manufacture your Custom security screens correctly.

- 1) Mark each frame for the location of the lead wire using a.....O
- 2) Mark each location for a magnetic tamper with a.....T
- 3) Attach a signed and completed work order; be sure to choose a lead type.
- 4) Be sure to fill out the shipping instructions section of the work order form.
- 5) Be sure to sign your work order form and ship it with your screens.

HOW TO SHIP YOUR SCREENS

Easy Crate

Wrap your screens in 2 inches of bubble wrap Build a simple frame made of 1 x (4", 6", 8", 10" or 12") screwed together to build four sides around your wrapped frames and cover the front and back with cardboard stapled to the wooden frame. Run wooden slats over the cardboard to protect the front and back. Write DO NOT DOUBLE STACK and FRAGILE on the cardboard.

Mailing Tube

Label the top, bottom and right and left sides of the screen, mark the exact location of the crossbar and any bail latches, pull tabs, etc. Strip the mesh and tape all pieces for each screen together. Ship them in a tube

Our fee for returning screens received by tube

Cardboard Box (Includes packaging materials).....	35.00
Crating (Wood & Cardboard Crate includes other packing materials).....	100.00
Processing Fee for Using our Fed Ex account.....	10.00

(We do not charge a fee for shipping on your account)

Ship your screens to
National Security Screens
13002 Occoquan Road
Woodbridge, Virginia 22192

Important Notice: Unless otherwise noted in writing, unmarked screens will be produced in Black Mesh with one white pull-apart plug of our choosing located on the bottom right and one magnetic contact of our choosing located at the top center.

NSS does not accept responsibility for unmarked screens.